

**MINUTES OF THE BOARD OF DIRECTORS  
OF THE HARTSEL FIRE PROTECTION DISTRICT  
BOARD MEETING  
FEBRUARY 10, 2010**

The meeting of the Board of Directors of the Hartsel Fire Protection District was held on Wednesday, February 10, 2010 at Station #1, 86 Valley Avenue, Hartsel, CO 80449.

**MEETING CALLED TO ORDER:** The meeting was called to order at 6:04pm when all present stood for the Pledge of Allegiance.

**MEMBERS PRESENT:** Herb Burton, Susan Jones, Linda Bjorklund, Bill Schwartzkopf, Ginger Springer, Chief Jay Hutcheson, administrative assistant, Cleta Grey and guests.

**APPROVAL OF AGENDA:** A motion was made by Linda Bjorklund and seconded by Susan Jones to approve the agenda for this month's meeting as presented. The motion carried.

**APPROVAL OF MINUTES DATED 1/13/10:** A motion was made by Linda Bjorklund and seconded by Bill Schwartzkopf to approve the minutes as presented. The motion carried.

**CITIZEN'S COMMENTS:** Marie Chisholm thanked the board for the letters that were sent in support of her grant application for the paving of the Alma bike path. She also said that she would make an inquiry regarding the station grant that was applied for on behalf of Hartsel Fire last year.

**BOARD COMMENTS:** Herb Burton thanked Marie for all her work and support.

**FINANCIAL REPORT:**

A. A financial report was presented by Treasurer, Linda Bjorklund. A motion was made by Ginger Springer and seconded by Bill Schwartzkopf to approve the financial report as presented. Vote: Herb/yes, Susan/yes, Linda/yes, Ginger/yes, Bill/yes. The motion carried with no opposition.

B. A motion was made by Bill Schwartzkopf and seconded by Ginger Springer to transfer \$37,500.00 from the money market account to the general fund account (including \$3,000.00 to the debit card account and \$1,000.00 to the petty cash account.) to pay the bills. Vote: Herb/yes, Susan/yes, Linda/yes, Ginger/yes, Bill/yes. The motion carried with no opposition.

C. A motion was made by Linda Bjorklund and seconded by Bill Schwartzkopf to increase the bookkeeping fees from \$180.00 per month to \$200.00 per month (\$45.00 per hour) and to sign a new letter of engagement with same. The motion carried.

**OLD BUSINESS:**

A. A motion was made by Bill Schwartzkopf and seconded by Linda Bjorklund to purchase a pressure washer (Honda) from Pressure Washers Direct for the price of \$3,699.99. Vote: Herb/yes, Linda/yes, Susan/yes, Ginger/yes, Bill/yes. The motion carried with no opposition.

B. Hartsel Fire received a letter confirming a grant award from Colorado State Forest Service. The grant in the amount of \$2,000.00 is a 50% match for wildland gear to be purchased this spring.

C. A motion was made by Linda Bjorklund and seconded by Susan Jones to approve the signing of a new 10 year lease for the library @ \$1.00 per year. Vote: Herb/yes, Susan/yes, Linda/yes, Ginger/yes, Bill/yes. The motion carried with no opposition. Penny Eldridge presented the signed lease on behalf of the library and paid the \$1.00 for the year 2010.

**NEW BUSINESS:**

**A. Bunker Gear:** There was a discussion regarding bunker gear. Bunker gear has a ten year life span. This year we need to replace 11 coats and 10 pants, at a cost of \$ 19,550.00 they are made to order. A motion was made by Linda Bjorklund and seconded by Ginger Springer to purchase the 11 coats and 10 pants needed this year. Vote: Herb/yes, Susan/yes, Linda/yes, Ginger/yes, Bill/yes. The motion carried.

**B. Cost Recovery Program: Discussion:** A need to recover expenses incurred for auto accidents. There was discussion regarding charging insurance companies of the "out of district" (non-tax-paying) residents. This was tabled until a later date for more research.

**C. Physicals and Hepatitis B Shots:**

**1.** A motion was made by Linda and seconded by Ginger to reinstate the physicals and/or pulmonary assessment a baseline and hepatitis shots Vote: Herb/yes, Ginger/yes, Susan/yes, Bill/yes, and Linda/yes. The motion carried with no opposition.

**2.** A motion was made by Linda Bjorklund and seconded by Bill Schwartzkopf to provide hepatitis and DPT shots for all firefighters. Vote: Herb/yes, Linda/yes, Susan/yes, Bill/yes, Ginger/yes. The motion carried with no opposition.

**D. Oath of Office for DEO.** The oath of office was administered to Cleta Grey by Herb Burton.

**CHIEF'S REPORT:**

**A. Newsletter.** The first edition of the fire department newsletter, The Hartsel Heat has received a lot of good response and comments.

**B. Andy Grey** has been appointed the Public Education Officer and he has created a Public Safety and Awareness Program.

**C. Improvements** are being made to station 1. Some of the improvements to date are a new water heater, new bay doors and new outside lights.

**D. Ice Rescue Training.** 45 people from outside agencies and other fire departments including our own fire fighters will be attending the Certified Ice Rescue Training being conducted by Hartsel Fire the weekend of February 20<sup>th</sup> and 21<sup>st</sup>.

**E.** Research is being done on a tanker that is needed at station 5.

A motion was made by Ginger Springer and seconded by Bill Schwartzkopf to adjourn the meeting. The motion carried.

Meeting adjourned: 8:06pm

Signed:  Date: 3/10/2010