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**MINUTES OF THE BOARD OF DIRECTORS  
OF THE HARTSEL FIRE PROTECTION DISTRICT  
FEBRUARY 07, 2018**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:** The meeting was called to order at 5:00 pm. Present were; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur, Chief Chris Tingle, Linda Iverson, and Guests.

**APPROVAL OF AGENDA:** A motion to approve agenda as amended, New Business Item A – Recorded Meeting Minutes for the Board meetings, was made by Mark I. and seconded by Susan B. Vote all “Yes”, no opposition, motion carried.

**APPROVAL OF MINUTES DATED JANUARY 11, 2018:** A motion to approve the minutes for the January 11, 2018 Board Meeting as presented was made by Susan B. and seconded by Mark I. Vote, all “Yes”, no opposition, motion carried.

**CITIZENS COMMENTS: NONE**

**BOARD CONCERNS OR COMMENTS:** Mark Iverson – Firefighter 2018 events calendar confirmed. Spaghetti Dinner – 1<sup>st</sup> fundraiser raised \$717.00 (after expenses).

**OLD BUSINESS:**

- A. Community Center Lease: Discussion, cost of propane for the Community Center in 2016 \$705.00. Electricity to be paid by Hartsel Fire Protection District. Insurance cost has not been confirmed. A motion that the propane cost to be paid 100% by the Community Center was made by Mark I. and seconded by Cindy M. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All “Yes”, no opposition, motion carried.

**NEW BUSINESS:**

- A. Recorded Meetings: Should the Board Meetings be recorded. A motion to have the meetings recorded was made by Susan B. and seconded by Mark I. Vote, all “Yes”, no opposition, motion carried. A motion was made the recording to be considered work product only was made by Mark I. and seconded by Susan B. Vote, all “Yes”, no opposition, motion carried.

**FINANCIALS:**

- A. Accept Financials: A motion to accept the Financial report as presented was made by Susan B. and seconded by Susan J. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All “Yes”, no opposition, motion carried.

- B. Approval of Bills: A motion to approve payment of the bills as presented was made by Susan J. and seconded by Mark I. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- C. Approval of Fund Transfers: A motion to transfer \$28,500.00 (\$26,000.00 to the General Fund to pay bills and transfer \$2,000.00 to replenish TBK Bank – Petty Cash account, and a check for \$2,500.00 to the Community Banks Travel Debit Account) from the TBK Bank - Money Market account was made by Susan B. and seconded by Cindy M. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- D. Documents / Checks: All documents and checks signed.

**CHIEFS REPORT:**

- A. Calls to Date: 17
- B. Impact Fees to Date: 2
- C. AFG Grant completed and submitted for SCBA's.
- D. No double-parking signage until spring.

**ADJOURNMENT:** A motion was made by Susan B. and seconded by Cindy M. to adjourn the meeting. Vote all "Yes", no opposition, motion carried. Meeting adjourned at 6:15 pm.

**THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.**

Signed:  Date: 3/8/2018  
 William Schwartzkopf – Board Chair

Signed:  Date: 3/8/18  
 Mark Iverson – Board Vice Chair

Signed:  Date: 3-8-18  
 Susan Borgardt – Board Treasurer

Signed:  Date: 3/8/18  
 Susan Jones – Board Secretary

Signed:  Date: 3/8/18  
 Cindy McArthur – Board Member