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**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
MARCH 9, 2017**

CALL TO ORDER / PLEDGE: The meeting was called to order at 5:06 pm. Present were; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, Chief Jay Hutcheson, Assistant Chief Chris Tingle, Linda Iverson and Guests.

APPROVAL OF AGENDA: Approval of agenda, a motion was made by Bill S. and seconded by Mark I. All "Yes", no opposition, motion carried.

APPROVAL OF MINUTES DATED FEBRUARY 9, 2017: A motion was made by Susan B. and seconded by Bill S. to approve the minutes for the February 9, 2017 Board Meeting as presented. All "Yes", no opposition, motion carried.

CITIZENS COMMENTS: NONE

BOARD CONCERNS OR COMMENTS: NONE

OLD BUSINESS:

- A. Member Handbook: Sent to the attorney for review, some policies corrected, 1st reading accomplished. A motion to adjust insurance for the Chief and Assistant Chief, to include family coverage was made by Bill S. and seconded by Susan B. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- B. Contracts: Employment contracts will take effect May 1, 2017. It was mentioned to the Board there is a First Responder / HazMat Class to be held at Northeast Teller County Fire District (Woodland Park) at a cost of \$175.00 per student plus books. A motion to send two Fire Fighters to classes (March 29, 2017) made by Bill S. and seconded by Mark I. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- C. Flat Bed: Cost of \$2,340.00 has been ordered.
- D. New Auditor: Two proposals received and two proposals being sent. Board members will read proposals and make recommendations by March 22, 2017. Decision to be made at the April 13, 2017 Board Meeting.

NEW BUSINESS:

- A. Ice Rescue Equipment: Classes went very well, a lot of team building, a leaking suit was a chilling experience (suit has been removed from service). There is a need for new ice rescue equipment (see attached), a motion to purchase two (2) ice rescue suits, four (4) ice picks, two (2) vests – size 2X and one (1) vest size 3X for a total dollar amount of \$1,236.00 plus shipping, was made by Bill S. and seconded by Mark I. Roll call; Linda

Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson all, "Yes", no opposition, motion carried.

- B. Filter Sale: A motion was made to purchase bulk filters and supplies, not to exceed \$3,000.00 (see attached) by Bill S. and seconded by Mark I. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.

FINANCIALS:

- A. Accept Financials: A motion to approve the Financials as presented was made by Bill S. and seconded by Susan B. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- B. Approve Bills: A motion to approve the bills as presented was made by Bill S. and seconded by Mark I. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson. All "Yes", no opposition, motion carried.
- C. Transfer of Funds: A motion to transfer \$18,500.00 (\$18,000.00 to the General Fund to pay bills, \$500.00 to the Travel Debit account) was made by Bill S. and seconded by Mark I. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson. All "Yes", no opposition, motion carried.
- D. Documents / Checks: All documents and checks signed.

CHIEFS REPORT:

- A. Calls to Date: 59
- B. Impact Fees to Date: 5
- C. Class in Longmont: Impact Fees for capital expenditures only projected loss to HFPD from property re-evaluations \$21,492.00

ADJOURNMENT: A motion was made by Mark I. and seconded by Susan B. to adjourn the meeting. All "Yes", no opposition, motion carried. Meeting adjourned at 6:46 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Linda Bjorklund Date: 13 April 2017
Linda Bjorklund

Signed: William Schwartzkopf Date: 4-13-2017
William Schwartzkopf

Signed: Susan Borgardt Date: 4-13-17
Susan Borgardt

[Handwritten mark]

Signed: *[Signature]* Date: 4/13/17
Susan Jones

Signed : *[Signature]* Date: 4/13/17
Mark Iverson