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**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
JULY 13, 2017**

CALL TO ORDER / PLEDGE: The meeting was called to order at 5:22 pm. Present were; Bill Schwartzkopf, Susan Jones, Mark Iverson, Chief Chris Tingle, Linda Iverson. Susan Borgardt – Excused Absence. With our deep regret, the Board acknowledges the death of Board President – Linda Bjorklund on July 11, 2017.

APPROVAL OF AGENDA: A motion to approve agenda as amended was made by Mark I. and seconded by Susan J. Vote all “Yes”, no opposition, motion carried.

APPROVAL OF MINUTES DATED JUNE 8, 2017: A motion to approve the minutes for the June 8, 2017 Board Meeting as presented was made by Susan J. and seconded by Mark I. All “Yes”, no opposition, motion carried.

CITIZENS COMMENTS: NONE

BOARD CONCERNS OR COMMENTS: Services for Linda Bjorklund will be July 22, 2017 at the American Legion Post 55 in Buena Vista, Colorado. Rescue 7-1 will be part of the service.

OLD BUSINESS:

- A. Board Workshop – Aug 17, 2017: Board Workshop postponed until September 2017.
- B. Downare’s Sale: Hartsel Fire Protection District netted \$2,857.50.
- C. New Legal Counsel: Discussion about new Legal Counsel, possible decision at the August Board meeting.
- D. SDA Class: Mark and Linda Iverson unable to attend.
- E. Dalmation Fire (SCBA’s): Hartsel Fire Protection District to receive \$1,735.00 for expired SCBA equipment.

NEW BUSINESS:

- A. Personnel – Retirement Pay Jay Hutcheson: Final check for Chief Jay Hutcheson \$4,086.75 for vacation pay, including deduction for Insurance and Cell Phone payments made by the Hartsel Fire Protection District. Motion to approve was made by Mark I. and seconded by Susan J. Roll call; Bill Schwartzkopf, Susan Jones, Mark Iverson. All “Yes”, no opposition, motion carried.
- B. Research for a New or Temporary CPA: Researching at this time.
- C. SDA Conference in September: Final decision on attendees will be at the August Board meeting.
- D. Fire House Software Renewal: Motion to spend \$795.00 for the renewal of Fire House Software was made by Mark I. and seconded by Susan J. Roll call; Bill Schwartzkopf, Susan Jones, Mark Iverson. All “Yes”, no opposition, motion carried.

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- E. VFA Grant: Grant for Wildland Gear. Motion to spend \$2,243.00 (matching grant) for Wildland Gear was made by Susan J. and seconded by Mark I. Roll call "Yes", no opposition, motion carried.
- F. New Board Member Appointment Procedure: New Board Member to replace Linda Bjorklund. Advertising the opening on line and in The Flume.

FINANCIALS:

- A. Accept Financials: A motion to accept the Financials as presented was made by Susan J. and seconded by Mark I. Roll call; Bill Schwartzkopf, Susan Jones, Mark Iverson. All "Yes", no opposition, motion carried.
- B. Approve Bills: A motion to approve the bills as presented was made by Mark I. and seconded by Susan J. Roll call; Bill Schwartzkopf, Susan Jones, Mark Iverson. All "Yes", no opposition, motion carried.
- C. Transfer of Funds: A motion to transfer \$49,300.00 (\$47,000.00 to the General Fund to pay bills, \$2,300.00 to the Travel Debit account) from the TBK Bank - Money Market account was made by Mark I. and seconded by Susan J. Roll call; Bill Schwartzkopf, Susan Jones, Mark Iverson. All "Yes", no opposition, motion carried.
- D. Documents / Checks: All documents and checks signed.

CHIEFS REPORT: Chief Jay Hutcheson's last meeting.

- A. Calls to Date: 169
- B. Impact Fees to Date: 19
- C. Linda Iverson to renew Notary Seal.
- D. Station 7 – Install solar panels etc.

ADJOURNMENT: A motion was made by Mark I. and seconded by Susan J. to adjourn the meeting. All "Yes", no opposition, motion carried. Meeting adjourned at 6:54 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: _____ Deceased _____ Date: _____
 Linda Bjorklund – Board Chair

Signed: *William Schwartzkopf* _____ Date: 8/10/2017
 William Schwartzkopf – Board Vice-Chair

Signed: *Susan Borgardt* _____ Date: 8-10-17
 Susan Borgardt – Board Treasurer

Signed: _____ Date: 8/10/17
 Susan Jones – Board Secretary

Signed: *Mark Iverson* _____ Date: 8/11/17
 Mark Iverson – Board Member