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**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
SEPTEMBER 12, 2017**

CALL TO ORDER / PLEDGE: The meeting was called to order at 5:01 pm. Present were; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur, Chief Chris Tingle, Linda Iverson and Guests.

APPROVAL OF AGENDA: A motion to approve agenda as presented was made by Susan B. and seconded by Mark I. Vote all "Yes", no opposition, motion carried.

APPROVAL OF MINUTES DATED AUGUST 10, 2017: A motion to approve the minutes for the August 10, 2017 Board Meeting as presented was made by Susan B. and seconded by Mark I. All "Yes", no opposition, motion carried.

CITIZENS COMMENTS: NONE

BOARD CONCERNS OR COMMENTS: Mark and Chief Chris attended the Wildwood Recreational Village's HOA meeting about the Mitigation Project, the dates are scheduled for September 18th through the 22nd.

OLD BUSINESS:

- A. Wildland Grant: Received a check for \$1,121.50 for fire tools.
- B. CPA: Tabled until after the SDA Conference.

NEW BUSINESS:

- A. Certification of Valuation: Increase of \$24,000.00. Now there can be a greater contribution to FPPA Volunteer Pension Fund.
- B. Fire Leadership Challenge: Officer Development Program – October 10th – 13th at Keystone. \$450.00 for Assistant Chief Rich Mumm and \$375.00 for Chief Chris Tingle to attend. A motion to send Chief Chris and Assistant Chief Rich to the Fire Leadership Challenge was made by Mark I. and seconded by Cindy M. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- C. Cutters: Used blades are \$1,200.00, used cutters complete are \$5,605.00, and new cutters are \$12,000.00. A motion to purchase used blades for \$1,200.00 was made by Mark I. and seconded by Susan B. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- D. Bank Signature Cards: Community Bank signature cards to be completed at the October 12th Board Meeting. TBK Bank signing completed this meeting.
- E. Trailer for Track Vehicle: Trailer for \$2,700.00 at D & E Sales in Ft. Collins. A motion to purchase the trailer was made by Mark I. and seconded by Susan B. Roll call; Bill

Handwritten initials

Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.

- F. Pancake Breakfast: To be funded by the Volunteer Firefighters, to take place on October 8th from 9:00 am to 11:00 am. Also, Hartsel Fire Adopt-A-Highway to take place October 3rd.

FINANCIALS:

- A. Accept Financials: A motion to accept the Financials as presented was made by Susan B. and seconded by Mark I. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- B. Accept Bills as presented: A motion to approve the bills as presented was made by Susan J. and seconded by Cindy M. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- C. Transfer of Funds: A motion to transfer \$34,800.00 (\$33,800.00 to the General Fund to pay bills, \$1,000.00 to the TBK Bank Petty Cash account) and a check for \$700.00 to the Community Banks Travel Debit Account for a total transfer amount of \$35,500.00 from the TBK Bank - Money Market account was made by Susan B. and seconded by Cindy M. Roll call; Bill Schwartzkopf, Mark Iverson, Susan Borgardt, Susan Jones, Cindy McArthur. All "Yes", no opposition, motion carried.
- D. Documents / Checks: All documents and checks signed.

CHIEFS REPORT:

- A. Calls to Date: 243
- B. Impact Fees to Date: 30
- C. Chief Chris will go to Firefighter College classes to recruit volunteers.

ADJOURNMENT: A motion was made by Susan B. and seconded by Mark I. to adjourn the meeting. All "Yes", no opposition, motion carried. Meeting adjourned at 6:16 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: *William Schwartzkopf* Date: *10/12/2017*
 William Schwartzkopf – Board Chair

Signed: *Mark Iverson* Date: *10/12/17*
 Mark Iverson – Board Vice Chair

Signed: *Susan Borgardt* Date: *10-12-17*
 Susan Borgardt – Board Treasurer

Signed: *Susan Jones* Date: *10-12-17*
 Susan Jones – Board Secretary

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Signed:  Date: 10/12/17
Cindy McArthur - Board Member