

W-2

**MINUTES OF THE BOARD OF DIRECTORS OF THE HARTSEL FIRE  
PROTECTION DISTRICT BOARD MEETING NOVEMBER 15, 2018**

**Call to Order:** Meeting was called to order at 5:01 P.M.

**Roll Call:** Gene Balicki, Susan Borgardt, Mark Iverson, Cindy McArthur, Bill Schwartzkopf, Chief Chris Tingle, HFPD Admin. Asst. Linda Iverson and guests.

**Approval of Agenda:** A motion to approve the agenda as presented was made by Mark Iverson and seconded by Cindy McArthur. Voted "yes" unanimously. Motion carried.

**Approval of Minutes Dated October 11, 2018:** A motion to amend the 10/11/18 minutes to reflect correct date of November meeting as 11/15/18. Motion to approve the amended 10/11/18 minutes was made by Susan Borgardt and seconded by Gene Balicki. Motion carried.

**Citizens Comments:** None

**Board Concerns/Comments:** Mark Iverson advised the new HFPD Auxiliary now has five Board members and six general members. Their next meeting will be December 19<sup>th</sup>.

At 5:27 P.M per Statutory Citation 24-6-402 sub-section (4)(f) C.R.S.regarding personnel matters relating to Chief Tingle the Board went into an Executive Session. Resumed regular Board meeting at 5:42 P.M.

**Old Business:**

- A. 2019 Budget: Final budget review and approval is scheduled for December 12<sup>th</sup>.

**New Business:**

- A. 2018 Audit – Chief will send engagement letter for the 2018 audit. Fee is \$9,600.00.
- B. Check for HFPD Auxiliary – A check in the amount of \$1,500.00 will be presented to the Auxiliary at their December 19<sup>th</sup> meeting.
- C. Ice Rescue Training Class for Chief Tingle – Class is 1/25/19 at the White Bear Academy in WI. Chief needs to be re-certified. Travel time will be 1/24 – 1/27. Motion was made by Mark Iverson and seconded by Gene Balicki to approve attending the class and allowing an amount not to exceed \$1,800.00 to be used for class registration, travel and incidental expenses. Roll Call: Gene Balicki, Susan Borgardt, Mark

Iverson, Cindy McArthur, Bill Schwartzkopf. All yes, no nays. Motion carried.

D. Board discussion to sell tender 7-1 (2001 Mack). Board agreed unanimously to sell tender 7-1.

**Financials:**

- A. Accept Financials: A motion to accept financials as presented was made by Susan Borgardt and seconded by Cindy McArthur. Roll Call: Gene Balicki, Susan Borgardt, Mark Iverson, Cindy McArthur, Bill Schwartzkopf. All yes, no nays. Motion carried.
- B. Approve Bills: A motion to approve bills as presented was made by Bill Schwartzkopf and seconded by Susan Borgardt. Roll Call: Gene Balicki, Susan Borgardt, Mark Iverson, Cindy McArthur, Bill Schwartzkopf. All yes, no nays. Motion carried.
- C. Approve Fund Transfers: A motion to approve the funds transfer of \$18,600.00 to the TBK General Fund, \$2,600.00 to Community Banks Travel Debit card from the TBK MMDA account and \$500.00 to the Petty Cash account for a total of \$21,700.00 was made by Mark Iverson, seconded by Bill Schwartzkopf. Roll Call: Gene Balicki, Susan Borgardt, Mark Iverson, Cindy McArthur, Bill Schwartzkopf. All yes, no nays. Motion carried

**Chief's Report:**

Calls to Date: 2018 - 281/2017 - 281

Impact Fees to Date: 2018 - 42/2017 - 38

**Adjournment:** A motion to adjourn was made by Bill Schwartzkopf, seconded by Gene Balicki. Vote "yes" unanimously, motion carried. Adjourned at 6:24 P.M.

Next meeting is **WEDNESDAY**, December 12<sup>th</sup>, 2018 at 5:00 P.M.

**THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.**

Signed: *William Schwartzkopf* Date: 12/12/2018  
William Schwartzkopf - Board President

Signed: *Mark Iverson* Date: 12/12/2018  
Mark Iverson - Board Vice President

Signed: *Cathy McArthur* Date: 12/12/18  
Cathy McArthur - Board Treasurer

Signed: *Susan Borgardt* Date: 12-12-18  
Susan Borgardt - Board Secretary

Signed: *Gene Balicki* Date: 12/12/18  
Gene Balicki - Board Member

