



**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
DECEMBER 14, 2016**

CALL TO ORDER / PLEDGE: The meeting was called to order at 5:02 pm. Present were; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, Chief Jay Hutcheson, Linda Iverson.

APPROVAL OF AGENDA: Approval of agenda as amended (add 7 A. New Business – Pension Contribution) motion was made by Bill S. and seconded by Mark I. All “Yes”, no opposition, motion carried.

APPROVAL OF MINUTES DATED NOVEMBER 10, 2016: A motion was made by Bill S. and seconded by Susan B. to approve the minutes for the November 10, 2016 Board Meeting as presented. All “Yes”, no opposition, motion carried.

CITIZENS COMMENTS: Susan Borgardt presented; The Hartsel Library to apply for a grant to paint the building and repair the handicap ramp. Mark Iverson presented some concerns regarding Station #2.

BOARD CONCERNS OR COMMENTS: Susan Jones notified the board, Park County Human Resources will be using the Community Center in December 2016. Linda Bjorklund gave a “Thank You” to Susan Borgardt for a great job on this year’s Christmas Party.

OLD BUSINESS:

- A. Budget Hearing: A motion to open the 2017 Budget Hearing was made by Susan B. and seconded by Bill S. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all “Yes”, no opposition, motion carried. Chief Jay Hutcheson presents the 2017 Budget (see attached) (note to budget: \$2,520.00 for the purchase of building materials from Home Depot for 131 Elm Street may lower the amount needed in 2017 to complete the housing project).
 - 1. A motion to close Budget Hearing was made by Bill S. and seconded by Susan B. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all “Yes”, no opposition, motion carried.
 - 2. A motion to approve the budget package was made by Bill S. and seconded by Susan B. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all “Yes”, no opposition, motion carried.
 - 3. A motion to approve the 2017 Board Meeting Schedule was made by Susan B. and seconded by Bill S. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all “Yes”, no opposition, motion carried.
- B. Trucks: Discussion to make a flat bed out of Squad 7/2. Mark I. suggests complaining to Park County about the road conditions on Park County Rd. 15 that caused extensive damage to Squad 7-2. Command 7-2 will be sent to Med Ved Chevrolet for repairs.

- C. 131 Elm Street: All materials have been purchased for the renovation. Work should be completed in January 2017.

NEW BUSINESS:

- A. Pension Contribution: An additional contribution for FPPA Employer Annual Contribution was made from the Community Bank Volunteer Fund in the amount of \$1,364.00 and from the Colorado Trust Savings account in the amount of \$1,396.00. A motion was made to re-distribute funds as presented for Admin. fees and to be noted to future auditor by Mark I. and seconded by Bill S. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.

FINANCIALS:

- A. A motion was made by Mark I. and seconded by Susan B. to accept the financials as presented. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- B. A motion was made by Bill S. and seconded by Susan B. to approve the bills as presented. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- C. Motion to transfer funds: A motion was made by Bill S. and seconded by Susan B. to transfer \$27,500.00 from the TBK Bank Money Market account to the TBK Bank General Fund account to pay the approved bills and \$1,000.00 from the TBK Bank Money Market account to the Community Bank Debit account to replenish fund. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- D. Documents / Checks: Signing complete.

CHIEFS REPORT:

- A. Calls To Date: 264
- B. Impact Fees to Date: 30
- C. Gift Cards: A motion to purchase \$50.00 Christmas gift cards for firefighters was made by Bill S. and seconded by Susan J. (Mark I. and Susan B. noted, conflict of interest) Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Jones, all "Yes", no opposition, motion carried.

ADJOURNMENT: A motion was made by Mark I. and seconded by Susan B. to adjourn the meeting. All "Yes", no opposition, motion carried. Meeting adjourned at 6:50 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Linda Bjorklund Date: 2/9/17
 Linda Bjorklund

102

Signed: William Schwartzkopf Date: Feb 9 2015
William Schwartzkopf

Signed: Susan Borgardt Date: 2-9-17
Susan Borgardt

Signed: [Signature] Date: 2/9/17
Susan Jones

Signed: [Signature] Date: 2/9/17
Mark Iverson