

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
BOARD MEETING
JANUARY 10, 2013**

The meeting of the Board of Directors of the Hartsel Fire Protection District was held on Thursday, January 10, 2013 at station 1, 86 Valley Avenue, Hartsel, CO 80449.

MEETING CALLED TO ORDER: The meeting was called to order at 7:26 pm (after the Pension Board Meeting.) Those present were: Bill Schwartzkopf, Susan Jones, Linda Bjorklund, Jim Eldridge, Chief Jay Hutcheson, and administrative assistant Clela Grey. Chairman Jeff Winter was absent due to illness. A motion was made by Linda and seconded by Susan to excuse Jeff Winter's absence. There was no opposition, the motion carried unanimously.

APPROVAL OF AGENDA: A motion was made by Jim and seconded by Linda to approve the agenda as presented. There was no opposition, the motion carried unanimously.

APPROVAL OF THE MINUTES DATED DECEMBER 6, 2012: A motion was made by Linda and seconded by Jim to approve the minutes as presented. There was no opposition, the motion carried unanimously.

CITIZENS' COMMENTS: There were no citizens' comments presented.

BOARD CONCERNS: A letter from Jeff and Julie Winter was read regarding the both of them requesting medical leave from the Department due to Jeff's knee surgery. Susan commented as to the many deaths recently including Mark Downare, Susan Lambert and Joe Krantz.

FINANCIALS: December 2012 checks issued range from #37222 thru # 37258.

- A. A motion was made by Jim and seconded by Susan to accept the financial report as presented. Vote: Bill, Susan, Linda and Jim all "yes" vote. There was no opposition, the motion carried unanimously.
- B. A motion was made by Susan and seconded by Jim to approve the bills as presented but to void check # 37270. Vote: Bill, Susan Linda and Jim all "yes" vote. There was no opposition, the motion carried unanimously.
- C. A motion was made by Susan and seconded by Linda to transfer \$15,000 from the Money Market account to the General Fund Account and \$2,000 to the Debit Card Account for a total transfer of \$17,000. Vote: Bill, Susan, Linda and Jim all "yes" vote. There was no opposition, the motion carried unanimously.
- D. A motion was made by Linda and seconded by Jim to approve the annual contract with accountants Abel and Eggleston for \$260.00 per month. Vote: Bill, Susan, Linda and Jim all "yes" vote. There was no opposition, the motion carried unanimously.

OLD BUSINESS:

- A. Humvee: The water tank has shipped. Items needed for Humvee accessories are: lights, 2 hose reels, 75' of hose, 2 exterior lights, and topside tool boxes for a total of \$5,200. A motion was made by Linda and seconded by Susan to purchase the above accessories not to exceed \$5,200. Vote: Bill, Susan, Linda and Jim all "yes" vote. There was no opposition, the motion carried unanimously.

NEW BUSINESS:

A. Year End Report. The Chief gave a yearend report noting that on the reports the District is divided into different zones which include various highways and subdivisions in the District. Highway 285 is the busiest highway zone in the District. The average response time for 2012 was 12 minutes and 29 seconds.

CHIEF'S REPORT: The Chief read a thank you note from Jeff and Julie Winter, thanking the Chief and the Board for the City Market Gift card they received as a holiday gift.

ADJOURNMENT: A motion was made by Linda and seconded by Jim to adjourn the meeting. There was no opposition, the motion carried unanimously. Meeting was adjourned at 8:07 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Jeff Winter was excused from this meeting Date: _____

Jeff Winter

Signed: William Schwartzkopf Date: 2-14-13

William Schwartzkopf

Signed: Linda Bjorklund Date: "

Linda Bjorklund

Signed: Susan Jones Date: "

Susan Jones

Signed: James Eldridge Date: "

James Eldridge