

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
BOARD MEETING
MAY 8, 2014**

The meeting of the Hartsel Fire Protection District Board of Directors was held on May 8, 2014 at station 1 at 86 Valley Avenue, Hartsel, CO 80449.

MEETING CALLED TO ORDER: The meeting was called to order at 6:00 pm. when all present stood for the Pledge of Allegiance. Those present were: Jeff Winter, Bill Schwartzkopf, Susan Jones, Linda Bjorklund, Susan Borgardt, Chief Jay Hutcheson, administrative assistant Cleta Grey and guests.

APPROVAL OF AGENDA: A motion was made by Linda and seconded by Bill to approve the agenda as amended. There was no opposition, the motion carried. The amendment being to add **CRS Section 5** under number 9 of Old Business.

APPROVAL OF MINUTES DATED APRIL 10, 2014: A motion was made by Bill and seconded by Jim to approve the minutes as presented. There was no opposition, the motion carried.

CITIZENS' COMMENTS: There were no citizens' comments presented.

BOARD COMMENTS: Jeff commented that being on the board has been an amazing experience and that the current board has made some major accomplishments and has come a long way. Bill asked when do we expect to get the C.O. on station 7 and was told that we will apply for it after the ice on the north side of the building melts. Jim Eldridge is writing an article for the Hartsel Heat about high altitude boating and boating safety. Susan Jones announced that the Republican debate will be May 15th at the Community Center in Hartsel. Susan also announced that Dennis Shipman had passed away on May 9, 2014 and his funeral will be at Ft. Logan Cemetery.

OATHS OF OFFICE: Jay reported that Jeff Winter will administer the oaths of office to Susan Jones and Susan Borgardt and will also conduct the board election of officers after the oaths are completed. Oaths of Office were administered to Susan Jones and Susan Borgardt at this time.

ELECTION OF BOARD OFFICERS: Treasurer: A motion was made by Susan J. and seconded by Bill to nominate Linda Bjorklund as board treasurer. Linda accepted the nomination. Vote: All "yes" votes. The motion carried without opposition. Secretary: A motion was made by Bill and seconded by Linda to nominate Susan Jones as secretary. Susan accepted the nomination. Vote: All "yes" votes. The motion carried without opposition. Vice Chairman: A motion was made by Susan B. and seconded by Linda to nominate Bill Schwartzkopf as vice chairman. Bill accepted the nomination. Vote: All "yes" votes. The motion carried without opposition. Chairman: A motion was made by Susan B. and seconded by Linda to nominate Jim Eldridge as board chairman. Jim accepted the nomination. Vote: All "yes" votes. The motion carried without opposition. Susan Borgardt will be member at large. The banks will be notified as to the existing board members and the new board members positions in order to change signatures on all accounts.

FINANCIALS:

- A. A motion was made by Bill and seconded by Susan B. to accept the financials as presented. Vote: Jim, Bill, Susan J., Linda, and Susan B. all "yes" votes. There was no opposition, the motion carried unanimously.
- B. A motion was made by Susan B. and seconded by Bill to approve the bills as presented (with corrections to FPPA and Wells Fargo lease payment if necessary after research.) Vote: Jim, Bill, Susan J., Linda, and Susan B. all "yes" votes. There was no opposition, the motion carried unanimously.
- C. A motion was made by Bill and seconded by Susan B. to transfer \$56,000 from the money market account to the general fund account. Vote: Jim, Bill, Susan J., Linda and Susan B. all "yes" votes. There was no opposition, the motion carried unanimously.

OLD BUSINESS:

EXECUTIVE SESSION: Per Section 5/ CRS

- A. A motion was made by Linda and seconded by Bill to leave the regular session and go into executive session. Time 6:58. Vote: Jim, Bill, Susan J., Linda and Susan B. all "yes" votes. There was no opposition, the motion carried unanimously.
- B. Executive session began at 7:05, those present were: Jim, Bill, Susan J., Linda, Susan B., Chief Hutcheson and Clea.
- C. Executive session ended at 7:42. No decisions were made during executive session.
- D. A motion was made by Linda and seconded by Bill to restart the regular meeting. There was no opposition, the motion carried and the regular meeting was restarted at 7:47 pm.
- E. A motion was made by Susan J. and seconded by Bill to accept the resignation of the Hartsel Fire Bookkeeping Service of Abel and Eggleston. Vote: Jim, Bill, Susan J., Linda and Susan B. all "yes" votes. There was no opposition, the motion carried unanimously.
 - 1. A motion was made by Susan J. and seconded by Linda that a letter accepting the resignation of Abel and Eggleston be written. There was no opposition, the motion carried. Direction from the Board Secretary to Chief Hutcheson and Clea: Please write a letter accepting the resignation of Abel and Eggleston to be signed by the Board Secretary.
 - 2. A committee was formed to look into finding a new bookkeeping service. The committee will consist of: Chief Hutcheson, Clea, Jim and Linda.

NEW BUSINESS:

- A. S.D.A. Board Workshop. Susan B., Jim and Clea will attend the board workshop to be hosted by the S.D.A. in Colorado Springs/Fountain on June 17, 2014.

CHIEF'S REPORT: The fire department will be replacing two trees and plant two new trees in the park near the library. The cabin south of Eleven Mile Res. was burned as a training exercise and engine 7/7 was put into use at the training and performed well.

Status on the Chief's injury: The Chief reported that he just had the 1st series of shots in his back and has an appointment on June 3rd to be re-evaluated. June 17th has been set for a possible surgery date. The current call volume is at 130 calls. Last year at this time our total calls were 64.

DOCUMENTS: At this time all the necessary checks and documents were signed by the Board.

ADJOURNMENT: A motion was made by Linda and seconded by Bill to adjourn the meeting. There was no opposition, the motion carried. The meeting was adjourned at 8:25 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: James Eldridge Date: 6-12-2014
James Eldridge

Signed: William Schwartzkopf Date: June 12 2014
William Schwartzkopf

Signed: Linda Bjorklund Date: 12 June 2014
Linda Bjorklund

Signed: Susan Jones Date: 6/12/2014
Susan Jones

Signed: Susan Borgardt Date: 6-12-14
Susan Borgardt