

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
BOARD MEETING
JUNE 13, 2013**

The meeting of the board of Directors of the Hartsel Fire Protection District was held on Thursday, June 13, 2013 at station 1, 86 Valley Avenue, Hartsel, CO 80449.

MEETING CALLED TO ORDER: The meeting was called to order at 6:10 pm when all present stood for the Pledge of Allegiance. Those present were: Jeff Winter, Bill Schwartzkopf, Linda Bjorklund, Susan Jones (late), Jim Eldridge, Chief Jay Hutcheson (late), Auditor Dan Schommer, administrative assistant Cleta Grey and guests.

APPROVAL OF AGENDA: A motion was made by Bill and seconded by Jim to approve the agenda as presented. There was no opposition, the motion carried unanimously.

APPROVAL OF THE MINUTES DATED May 9, 2013: A motion was made by Bill and seconded by Jim to approve the minutes as presented. There was no opposition, the motion carried unanimously.

CITIZENS' COMMENTS: There were no citizens' comments presented.

BOARD COMMENTS/CONCERNS: Bill voiced his concerns regarding buildings being constructed in the county without permits and he intends to follow up his concerns with the BOCC.

FINANCIALS:

- A. A motion was made by Jim and seconded by Bill to approve the financial report as presented. Vote: Jeff (abstained) Bill, Linda, Susan and Jim all "yes" votes. There was no opposition, the motion carried.
- B. A motion was made by Jim and seconded by Linda to approve the bills as presented. Vote: Jeff (abstained), Bill (abstained), Linda, Susan, and Jim all "yes" votes. There was no opposition, the motion carried.
- C. A motion was made by Jim and seconded by Susan approve the transfer of \$137,000 from the money market account (\$136,000 to the general fund to pay bills and \$1,000 to the petty cash account.) Vote: Jeff (abstained), Bill (abstained), Linda, Susan and Jim all "yes" votes. There was no opposition, the motion carried.

OLD BUSINESS:

- A. Dan Schommer presented the 2012 audit. The fire department is in excellent financial shape. There were some new suggestions in clarifying of invoices. The suggestions made last year are in place and working well. A motion was made by Bill and seconded by Jim to accept the draft of the Audit Report, to draft a letter of engagement to the auditor and to send the report to the state auditor. Vote: Jeff, Bill, Linda, Susan and Jim all "yes" votes. There was no opposition, the motion carried unanimously.

NEW BUSINESS: There was no new business to present.

CHIEF'S REPORT: The fire department members were informed that changes will be made to the SOP's regarding Reserve training hours.

1. Hartsel Fire received cases of coffee and bottled water as appreciation for the firefighter's services from Campground of the Rockies Association.
2. Received 2 bottles of wine from an accident victim as his expression of thanks.
3. Received a flag that was flown in a mission over Afghanistan from an active military man for helping his wife who was in a vehicle accident.
4. Received many, many handmade stuffed animals from residents of a retirement home in Buena Vista to be given to children involved in accidents.

Calls are up and we are under a total fire ban. Expecting the summer holidays to be hectic but the Event 64 will not be occurring this summer.

ADJOURNMENT: A motion was made by Bill and seconded by Linda to adjourn the meeting. There was no opposition, the motion carried unanimously. Meeting adjourned at 7:31 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Jeff Winter Date: 7/11/13
Jeff Winter

Signed: William Schwartzkopf Date: 7-11-2013
William Schwartzkopf

Signed: Linda Bjorklund Date: 11 July 2013
Linda Bjorklund

Signed: Susan Jones Date: 7/11/2013
Susan Jones

Signed: James Eldridge Date: 7-11-2013
James Eldridge