

**MEETING OF THE BOARD OF DIRECTORS  
OF THE HARTSEL FIRE PROTECTION DISTRICT  
DECEMBER 10, 2015**

**CALL TO ORDER / PLEDGE:** The pledge of allegiance was recited and the meeting was called to order at 5:08pm. Present, Jim Eldridge, Susan Borgardt, Susan Jones, Linda Bjorklund, Chief Jay Hutcheson, Linda Iverson, JoAnn Gilbert. Bill Schwartzkopf came to meeting at 6:05pm.

**APPROVAL OF AGENDA:** A motion was made by Linda B and seconded by Jim to approve the agenda as presented. All "YES" no opposition, motion carried.

**APPROVAL OF MINUTES DATED 11/12/2015:** A motion was made by Linda B and seconded by Susan B to approve the minutes dated 11/12/15 as presented. All "YES" no opposition, motion carried.

**FINANCIALS:**

- A. A motion was made by Susan B and seconded by Susan J to approve the financials as presented. Roll call Jim Eldridge, Susan Borgardt, Susan Jones, Linda Bjorklund, all "YES" no opposition, motion carried. (Bill Schwartzkopf absent.)
- B. A motion was made by Susan B and seconded by Susan J to approve the bills as presented. Roll call Jim Eldridge, Susan Borgardt, Susan Jones, Linda Bjorklund, all "YES" no opposition, motion carried. (Bill Schwartzkopf absent.)
- C. A motion was made to approve the transfer of funds as follows to pay the approved bills by Susan B and seconded by Susan J. \$31,700.00 from Money Market to General Fund, \$8,600.00 From Impact Fund to General Fund, \$1200.00 to Debit Account, \$1200.00 to Petty Cash Account. Roll call Jim Eldridge, Susan Borgardt, Susan Jones, Linda Bjorklund, all "YES" no opposition, motion carried. (Bill Schwartzkopf, absent.)
- D. Sign Documents / Check numbers issued 38042-38045

**OLD BUSINESS:**

- A. Personnel:
  - 1. Chief Hutcheson's contract ends July 2017 and it is time for his review. Review is to be conducted by Jim Eldridge and Linda Bjorklund.
  - 2. A motion was made by Linda B and seconded by Susan B to approve gift cards in the amount of \$800.00
  - 3. for the Volunteers and staff of the department. Roll call Jim Eldridge, Susan Borgardt, Susan Jones, Linda Bjorklund, all "YES" no opposition, motion carried. (Bill Schwartzkopf, absent.)

**CHIEF'S REPORT:**

- A. Grant Cycle restarted
  - 1. We will be putting in a grant for a new Engine to replace E7-7, for the amount of \$350,000.

*rebel*

2. Applying for a grant for SCBA's again this year for the amount of \$300,000
  3. Applying also for the exhaust system for Stations 1,2 and 5 for the amount of \$178,000.
  4. We did receive the Grant for the Carbon Monoxide and smoke detectors from Kidde. Have received detectors already.
- B. 243 Calls to date  
 C. 20 Impact fees to date  
 D. Tactical Vests. A discussion was held about the need to purchase two tactical vests. A motion was made by Linda B and seconded by Bill S to purchase two tactical vests. Roll call Jim Eldridge, Bill S, Susan Borgardt, Susan Jones, Linda Bjorklund, all "YES" no opposition, motion carried.

**ADJOURNMENT;**

A motion was made to adjourn the meeting by Bill and seconded by Linda. All "YES", no opposition, motion carried. Meeting adjourned at 7:00pm.

**THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.**

Signed: Excused Date: 1-14-16  
 James Eldridge

Signed: William Schwartzkopf Date: 1-14-2016  
 William Schwartzkopf

Signed: Linda Bjorklund Date: 14 Jan 2016  
 Linda Bjorklund

Signed: Susan Jones Date: 1/14/16  
 Susan Jones

Signed: Susan Borgardt Date: 1-14-16  
 Susan Borgardt

*Handwritten signature*