

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
BOARD MEETING
JULY 10, 2014**

The meeting of the Hartsel Fire Protection District Board of Directors was held on July 10, 2014 at station 1 at 86 Valley Avenue, Hartsel, CO 80449.

MEETING CALLED TO ORDER: The meeting was called to order at 6:23 pm following the Pension Board meeting. Those present were: Jim Eldridge, Linda Bjorklund, Susan Jones, Susan Borgardt, Chief Jay Hutcheson and guests. Bill Schwartzkopf was not present at this meeting.

APPROVAL OF AGENDA: A motion was made by Linda and seconded by Susan J. to approve the agenda as presented; there was no opposition, the motion carried.

APPROVAL OF MINUTES DATED JUNE 12, 2014: A motion was made by Linda and seconded by Susan B. to approve the minutes as presented; there was no opposition, the motion carried.

CITIZENS COMMENTS: There were no citizens comments presented at this time.

BOARD COMMENTS: There were no Board comments brought up at this time.

FINANCIALS:

- A. A motion was made by Susan J. and seconded by Susan B. to accept the financials as presented. Vote: Jim, Susan J.; Linda, Susan B. all "yes" votes, there was no opposition, the motion carried unanimously.
- B. A motion was made by Susan J. and seconded by Susan B. to approve the bills adding 99.04 to correct check total. Vote: Jim, Susan J., Linda, Susan B. all "yes" votes, there was no opposition, the motion carried unanimously.
- C. A motion was made by Susan and seconded by Susan B. to transfer \$35,000 from the money market account to the general fund account to pay the bills. Vote: Jim, Susan J., Linda, Susan B. all "yes" votes, there was no opposition, the motion carried unanimously.
- D. A motion was made by Susan J. and seconded by Susan B. to approve the language of the new bookkeeping contract. Vote: Jim, Susan J., Linda, Susan B. all "yes" votes, there was no opposition, the motion carried unanimously.
- E. The checks issued for the month of July numbered #37847 thru #37870.

DOCUMENTS: At this time all necessary documents and checks were signed by the Board.

OLD BUSINESS:

- A. Grant/Grant Writer: After completing much research regarding the \$54,000 needed for the SCBA bottles. It was determined that we may have more success applying for the AFG grant than we have in the past if we hire a grant writer at a cost of \$1,250.00. A motion was made by Susan J. and seconded by Susan B. to hire a grant writer from Fire Grants Help.com. Vote: Jim, Susan J., Linda, Susan B. all "yes" votes, there was no opposition, the motion carried unanimously.
- B. Roof at Station 1: The roof repair has been completed. The drywall repair at station 1 will start this month and a new electrical panel will also be installed by July 21st at a cost of \$400.

NEW BUSINESS:

- A. Executive Session Re: personnel matters for Cleta Grey –Section 24-6-402(4)(f). A motion was made by Linda and seconded by Susan J. to enter into executive session. Vote: Jim, Susan J., Susan B. and Linda all “yes” votes, there was no opposition, the motion carried unanimously. Executive session began at 6:59 pm, those present were Jim, Susan J., Linda, Susan B. and Chief Hutcheson. A motion was made by Linda and seconded by Susan B. to leave executive session and restart the regular session. Vote: Jim, Linda, Susan J. and Susan B. all “yes” votes, there was no opposition, the motion carried unanimously. Executive session ended at 7:39 pm. A motion was made by Linda and seconded by Susan B. to accept Cleta Grey’s resignation. The exact date of her resignation is still to be determined. Vote: Jim, Linda, Susan J. and Susan B all “yes” votes but with regret. There was no opposition, the motion carried unanimously. Information for hiring of new administrative assistant will run in the Flume newspaper.
- B. Amended Resolution regarding open records procedures and charges. A motion was made by Linda and seconded by Susan B. to accept the amended resolution with corrections. Vote: Jim, Susan J., Susan B. and Linda all “yes” votes, there was no opposition, the motion carried unanimously.
- C. SDA Conference 9/10-9/12 information and delegated to be determined.
- D. Hartsel Fire – New Website: A motion was made by Susan B. and seconded by Susan J. to spend \$1,800 to build a new web site. Vote: Jim, Susan J., Susan B. and Linda all “yes” votes, there was no opposition, the motion carried unanimously.

CHIEF’S REPORT:

A pallet of water was donated to the fire department by Gary Neal.
The seams in Tender 7/1 have been re-welded.
This was the quietest and most uneventful fourth of July ever for this department.

ADJOURNMENT: A motion was made by Linda and seconded by Susan J to adjourn the meeting, there was no opposition, the motion carried. The meeting was adjourned at 8:23 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: James Eldridge Date: 8-14-14
James Eldridge

Signed: William Schwartzkopf was not in attendance Date: _____
William Schwartzkopf

Signed: Linda Bjorklund Date: 8/14/14
Linda Bjorklund

Signed: Susan Jones Date: 8/14/2014
Susan Jones

Signed: Susan Borgardt Date: 8-14-14
Susan Borgardt