

**MINUTES OF THE BOARD OF DIRECTORS  
OF THE HARTSEL FIRE PROTECTION DISTRICT  
BOARD MEETING  
SEPTEMBER 11, 2014**

The meeting of the Board of Directors of the Hartsel Fire Protection District was held on September 11, 2014 at Station 1, at 86 Valley Avenue, Hartsel, CO. 80449.

**MEETING CALLED TO ORDER:** The meeting was called to order at 6:11 pm when all present stood for the Pledge of Allegiance. Those present were: Bill Schwartzkopf, Susan B, Susan J, Chief Jay Hutcheson, Cleta Grey, JoAnn Gilbert. (Linda Bjorklund was excused for a book signing, and Jim Eldridge was excused to perform Coroner duties), and guests.

**APPROVAL OF AGENDA:** A motion was made by Susan B. and seconded Susan J. to approve the Agenda as presented. There was no opposition and the motion was carried.

**APPROVAL OF MINUTES DATED AUGUST 8, 2014:** A motion was made by Susan B. and seconded by Bill to approve the minutes as presented. There was no opposition motion carried.

**CITIZENS COMMENTS:** There were no comments presented at this time.

**BOARD CONCERNS:** Susan Jones commented that this year's SDA Conference was the best that she has ever attended.

**FINANCIALS:**

- A. A motion was made by Susan B. and seconded by Susan J. to accept the financials as presented. Vote: Bill, Susan B., Susan J., Chief Jay Hutcheson all "Yes" votes no opposition, motion carried unanimously.
- B. A motion was made by Susan J. and seconded by Bill to accept the bills as presented. Vote: Bill, Susan B, Susan J., Chief Jay Hutcheson all "Yes" votes no oppositions motion carried unanimously.
- C. A motion was made by Susan J. and seconded by Susan B. to transfer \$26,000.00 from the Money Market Account to the General Fund to pay the bills as presented. Vote: Bill, Susan J., Susan B., Chief Jay Hutcheson all "Yes" no opposition motion carried unanimously.
- D. At this time all necessary document were signed. Check numbers issued for September were, 37899 – 37920.

**OLD BUSINESS:**

- A. The new Administrative Assistant, JoAnn Gilbert, was hired and is in training with Cleta and Chief Jay.
- B. Grant, need approximately \$200,000.00 for new bottles and new packs. Our match would be 5%-10% because we are in a rural area.
- C. The Website is up and running, was reviewed at the meeting and all is good.
- D. We hope to have a new bookkeeper in place soon.

- E. State Matching Funds paperwork has been signed and will be mailed Monday, September 13.
- F. S.E.M.A. show is in Las Vegas on November 3<sup>rd</sup>-5<sup>th</sup>. Chief Jay will attend and will check on vehicle tires.
- G. There was a brief report given by Susan B and Susan J on this year's SDA Conference. The topic for this year's conference was Crisis Management.

**NEW BUSINESS:**

- A. Budget: we received the most recent assessed valuation and the current budget can be maintained.
- B. Budget Workshop: Date to be decided later.
- C. F.P.P.A. Employer Summit: Chief Jay, Linda and JoAnn will attend this summit in Denver on October 3<sup>rd</sup>.

**CHIEF'S REPORT:**

There have been 212 calls to date.  
 We have collected 9 impact fees to date.  
 Manpower continues to be an issue.  
 The Fleet is currently in good shape.

**ADJOURNMENT:** A motion was made by Susan B. and seconded by Susan J. to adjourn the meeting. No opposition motion carried. Meeting adjourned at 7:28 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Excused Date: 10/9/14  
 James Eldridge

Signed: William Schwartzkopf Date: 10/9/14  
 William Schwartzkopf

Signed: Excused Date: 10/9/14  
 Linda Bjorklund

Signed: [Signature] Date: 10/9/14  
 Susan Jones

Signed: Susan Borgardt Date: 10/9/14  
 Susan Borgardt