

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
September 8, 2016**

CALL TO ORDER / PLEDGE: The meeting was called to order at 6:20 pm. Present were; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, Chief Jay Hutcheson, Linda Iverson.

APPROVAL OF AGENDA: A motion was made by Bill S. and seconded by Susan B. to approve the agenda as presented. All "Yes", no opposition, motion carried.

APPROVAL OF MINUTES DATED AUGUST 11, 2016: A motion was made by Susan B. and seconded by Mark I. to approve the minutes as presented. All "Yes", no opposition, motion carried.

CITIZENS COMMENTS: NONE

BOARD CONCERNS OR COMMENTS: NONE

OLD BUSINESS:

- A. Station #4: Preliminary plans have been received, no cost estimate as of this date. Project Engineer is Chuck Schmidt, Station #4 is in the 2017 budget
- B. 131 Elm St.: House needs a new water line, wiring and moving of the pressure tank. A motion was made to allocate \$3,500.00 for the above repairs by Bill S. and seconded by Susan B. Roll call; Linda B., Bill S., Susan B., Susan J., Mark I., all "Yes", no opposition, motion carried.
- C. 2015 Audit: Request an audit extension due to the delay and failure of the auditors. Discussion: Can exempt from audit if budget is \$750,000.00 or less. A motion was made to exempt from 2016 audit by Susan B. and seconded by Mark I. Roll call; Linda B., Bill S., Susan B., Susan J., Mark I., all "Yes", no opposition, motion carried. Special meeting set to review 2015 Audit, to be held at Station #1 on September 21, 2016 at 5:00 pm.

NEW BUSINESS:

- A. Trucks and Equipment: Tender 7-1 – leaf springs damaged during a fire call, new parts estimated costs of \$800.00 (2 sets). Tender 7-2 porta-tank has a broken frame, estimated costs of \$780.00 for repair and Suburban needs new tires.
- B. 2017 Budget: See attached Tax Assessment, increase of \$8,755.00.
- C. SDA Conference: Susan Jones to attend and possibly other board members to attend.

FINANCIALS:

- A. A motion was made by Mark I. and seconded by Susan J.. to accept the financials as presented. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.

LP

- B. A motion was made by Bill S. and seconded by Mark I. to accept the bills as presented. Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- C. Motion to transfer funds:
 - 1. A motion was made by Bill S. and seconded by Mark I. to transfer \$26,000.00 (\$23,000.00 to pay monthly bills and \$3,000.00 to replenish debit account) from the Money Market account to the General Fund to pay the approved bills. . Roll call; Linda Bjorklund, Bill Schwartzkopf, Susan Borgardt, Susan Jones, Mark Iverson, all "Yes", no opposition, motion carried.
- D. Documents / Checks: Signing complete.

CHIEFS REPORT:

- A. Calls To Date: 208
- B. Impact Fees to Date: 20

ADJOURNMENT: A motion was made by Bill S. and seconded by Susan B. to adjourn the meeting. All "Yes", no opposition, motion carried. Meeting adjourned at 7:18 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Linda Bjorklund Date: 13 Oct 2016
Linda Bjorklund

Signed: William Schwartzkopf Date: 10-13-2016
William Schwartzkopf

Signed: Susan Borgardt Date: 10-13-2016
Susan Borgardt

Signed: Susan Jones Date: 10-13-16
Susan Jones

Signed: Mark Iverson Date: 10/13/16
Mark Iverson