

**MINUTES OF THE BOARD OF DIRECTORS
OF THE HARTSEL FIRE PROTECTION DISTRICT
BOARD MEETING
SEPTEMBER 11, 2014**

The meeting of the Board of Directors of the Hartsel Fire Protection District was held on September 11, 2014 at Station 1, at 86 Valley Avenue, Hartsel, CO. 80449.

MEETING CALLED TO ORDER: The meeting was called to order at 6:11 pm when all present stood for the Pledge of Allegiance. Those present were: Bill Schwartzkopf, Susan B, Susan J, Chief Jay Hutcheson, Clea Grey, JoAnn Gilbert. (Linda Bjorklund was excused for a book signing, and Jim Eldridge was excused to perform Coroner duties), and guests.

APPROVAL OF AGENDA: A motion was made by Susan B. and seconded Susan J. to approve the Agenda as presented. There was no opposition and the motion was carried.

APPROVAL OF MINUTES DATED AUGUST 8, 2014: A motion was made by Susan B. and seconded by Bill to approve the minutes as presented. There was no opposition motion carried.

CITIZENS COMMENTS: There were no comments presented at this time.

BOARD CONCERNS: Susan Jones commented that this year's SDA Conference was the best that she has ever attended.

FINANCIALS:

- A. A motion was made by Susan B. and seconded by Susan J. to accept the financials as presented. Vote: Bill, Susan B., Susan J., [REDACTED] all "Yes" votes no opposition, motion carried unanimously. *JP*
- B. A motion was made by Susan J. and seconded by Bill to accept the bills as presented. Vote: Bill, Susan B, Susan J., [REDACTED] all "Yes" votes no oppositions motion carried unanimously. *JP*
- C. A motion was made by Susan J. and seconded by Susan B. to transfer \$26,000.00 from the Money Market Account to the General Fund to pay the bills as presented. Vote: Bill, Susan J., Susan B., [REDACTED] all "Yes" no opposition motion carried unanimously. *JP*
- D. At this time all necessary document were signed. Check numbers issued for September were, 37899 – 37920.

OLD BUSINESS:

- A. The new Administrative Assistant, JoAnn Gilbert, was hired and is in training with Clea and Chief Jay.
- B. Grant, need approximately \$200,000.00 for new bottles and new packs. Our match would be 5%-10% because we are in a rural area.
- C. The Website is up and running, was reviewed at the meeting and all is good.
- D. We hope to have a new bookkeeper in place soon.

- E. State Matching Funds paperwork has been signed and will be mailed Monday, September 13.
- F. S.E.M.A. show is in Las Vegas on November 3rd-5th. Chief Jay will attend and will check on vehicle tires.
- G. There was a brief report given by Susan B and Susan J on this year's SDA Conference. The topic for this year's conference was Crisis Management.

NEW BUSINESS:

- A. Budget: we received the most recent assessed valuation and the current budget can be maintained.
- B. Budget Workshop: Date to be decided later.
- C. F.P.A. Employer Summit: Chief Jay, Linda and JoAnn will attend this summit in Denver on October 3rd.

CHIEF'S REPORT:

There have been 212 calls to date.
 We have collected 9 impact fees to date.
 Manpower continues to be an issue.
 The Fleet is currently in good shape.

ADJOURNMENT: A motion was made by Susan B. and seconded by Susan J. to adjourn the meeting. No opposition motion carried. Meeting adjourned at 7:28 pm.

THESE MINUTES ARE OFFICIAL RECORD OF THE PROCEEDINGS OF THE MEETING, SIGNIFIED BY BOARD MEMBERS SIGNATURES BELOW.

Signed: Excused Date: 10/9/14
 James Eldridge

Signed: William Schwartzkopf Date: 10/9/14
 William Schwartzkopf

Signed: Excused Date: 10/9/14
 Linda Bjorklund

Signed: Susan Jones Date: 10/9/14
 Susan Jones

Signed: Susan Borgardt Date: 10/9/14
 Susan Borgardt